



Sue Rigano
Mayor

Town of Bairoil
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Sheila Wakefield
Clerk/Treasurer

Minutes
 Regular Council Meeting
 Wednesday, May 20, 2015

Mayor Rigano called the meeting to order at 7:03 p.m.

Roll Call: Council Members present were: Debbra Morgan, Adene Wuertley, Craig Davidson & Lowell Clawson. Also present were Mayor Sue Rigano, Attorney David Erickson, Officer Scott Dick, Clerk/Treasurer Sheila Wakefield, Maintenance Man Wallace Godwin, Fire Chief Frank Chavez, Water Manager Tony Rigano and Community Member Lee Sulzen.

Pledge of Allegiance

Public Comment: Tony Rigano asked to make public comment. He stated a lot of information is running around in regards to the charges being dropped against Mayor Rigano. He read out of a newspaper, "According to Wyoming statutes, no public official, public member or public employee shall advocate or cause the employment, appointment, promotion, transfer or advancement of a family member to an office or position of the state, a county, municipality or a school district". He has been here since 1985, past seasons as a cop, in the water department since 1986 and continues on this basis. He was never appointed by the Mayor. At one time when Chief Scott left, the Council asked him to step in and cover until someone else was found. Aside from that he has never been under the Mayor in any capacity.

Lee Sulzen commented he had been picking up limbs off the streets however limbs have been hitting his pickup antennae on the tree branches hanging down over the streets. He asked for permission to cut some of the limbs hanging over the public roads. The Mayor stated he would need to have property owner's permission. It was clarified he was talking about the public areas and he would get permission from property owners if otherwise. Council Member Clawson stated that as long as it was town property he didn't have a problem. Everyone agreed that it was OK for him to trim the trees.

Scott Dick wanted to comment on everything Lee Sulzen does for the community. Others agreed that his efforts are appreciated.

Approval of the Minutes for May 6, 2015: Mayor Rigano asked if the Council had reviewed the minutes, if there were any changes and if they had been posted by law. Council Members & Clerk Treasurer responded they had. Minutes stand as written.

Approval of the Agenda for May 20, 2015: Mayor Rigano asked if there was a motion to approve the agenda. Council Member Davidson made a motion to accept the agenda. Council Member Morgan seconded. Motion passed unanimously.

Monthly Reports:

Police – Officer Scott Dick filled in for the Police Chief, Larry Prince who was unable to attend the meeting. The National Shooting Sport foundation sent the Police Department some gun locks for the Child Safety program for free to those that want them while supplies last. There were 4 calls for duty and 5 citations written. All the citations were for speeding and the calls for duty were all suspicious vehicles, harassment & VIN checks.

Court – There was no court held. All citations have been paid and the next court date is May 7, 2015.

Water/Sewer – Water/Sewer Manager Tony Rigano gave the report. The water leaks have been found and the water has dropped from daily use of 175,000 gallons to 20,000. The tank is overflowing and is good. Chlorine is running 0.4 to 0.5 and is good. The test kitchen has come in from Energy Lab for us to do. Once this is done we shouldn't have to do it for a couple more years. The Jet Rod people are coming to clean the sewers and that should be done before the end of June. He has not heard back from the Engineer on the 2" line yet.

Maintenance – Maintenance Man Godwin gave the report. The water break was in the school behind the retaining wall where the furnace was kept. There was 4-5 feet of water that covered the boiler & water heater. He had to pull back the carpet & cut a hole in the floor to repair the leak. He would like to make the hole an access to be able to shut the water off. The carpet was not damaged other than pulling it back. The adjuster was here today taking pictures & looking everything over. There will be some additional cost due to asbestos wrapped around the pipe and the adjuster is checking into the best way to handle that. Bridger Mechanical will be called for an estimate as well as looking for other people to bid. Engineer Tom Pilch & adjuster agreed it will need replaced and not repaired due to being under water.

He has gotten 2 burns completed this month. He swept the drop area with a magnet sweeper & picked up about 5 nails to avoid vehicles getting flat tires. **THERE IS NO GUARANTEE THERE WILL NOT BE NAILS NOR THAT CUSTOMERS WON'T GET A FLAT.** Everyone needs to be aware that they enter at their own risk however he is trying to help avoid issues by using the magnet.

He has had several belly dump loads of gravel brought in. Loads were put on Primrose, Bitterroot & in front of the library. Some work had to be stopped until it dries out. A load was also taken to the shop so he can do some patches where needed.

Maintenance Man Godwin spoke with Travis Bartlett/ Bartlett Oilfield Service concerning the corral roads. Due to the wet weather we are holding off on those roads until weather improves.

A valve replacement was done at the park. Eliminated one of the valves and using the one inside the building. He also removed the snow fence in front of Solid Waste that was deteriorated.

Snow had to be plowed over the weekend and our plow was still out for repair so Maintenance Man Godwin thanked Lowell Clawson for the use of his plow.

He commented how bad the streets are looking due to the mud. He has tried to sweep them however will have to wait until the weather changes and asked for everyone's patience.

He went by the Ford dealership and discussed the gray truck. We had a quote for \$1,300 for repairs and there is going to be an additional cost for the front end. Probably approximately \$2,000 total to repair the truck. He will try to get it repaired before June 30th.

He has tied the roof in on the weight room however due to the rain did not get to finish the rock & tar. The sheet rock is up & mudded but has not been able to finish the windows & door because of the rain.

New tires were installed on the Maintenance truck. There were 12,000 miles on them however they were street tires & did not work on these roads.

We have 2 leaks in the gym. This hasn't happened all winter but the driving rain caused the issue. It's a corrugated metal with Rock & Tar and won't be easy to find where it is leaking. Council Member Clawson commented he has an infrared camera to use to locate the leaks. Maintenance Man feels it's only a problem when we have the driving rain.

There was a copy of the CAT proposal for the pallet forks, Grapple rock bucket & cutting edge for the loader. It is needed to help separate the metal that gets mixed in the wood at the burn pit. Discussion was held and approval will be made further in the meeting.

Fire Department – Chief Chavez gave the report on the fire department. They worked on the fire trucks at the last meeting. 5 guys attended, 1 had an excuse & 2 did not. He has been working on the signs for the hydrant shut off valves and will be welding them together. We would like a flag pole & flag for the Fire Station. Council Members discussed & felt it was a good idea & to get a heavy duty one. He also stated he would be checking out everything on the recently re-purchased fire truck at their meeting tomorrow.

Mayor's Report –

1. Mayor Rigano stated she phoned the Sweetwater County Road & Bridge Department concerning the dirt road that extends from Indian Paintbrush to the highway. The man she spoke to was going to check with his boss and we have not heard back.
2. The Final Budget reading has been changed to June 3, 2015 at the beginning of the next Council meeting.

Old Business –

1. Mayor Rigano stated we need to ratify the tire purchase for 2 Police trucks & the Maintenance truck. Motion was made by Council Member Clawson and seconded by Council Member Davidson. Motioned passed unanimously.
2. Mayor Rigano gave a claims status on the roofing at the rentals & school. Letters from the claims department were given to Council Members for review. A roofer came out yesterday and stated the school roof was shot & 5 years maximum life on the flat roofs. We received \$34,517.35 with \$500 Deductible taken out for the Bluebird rentals & south side of the school. Engineer Tom Pilch has requested bids on the roofs and will also be looking into the claim for the damaged boiler & water heater from the May 5th claim. The adjuster was out today and looked at the progress on the frozen water pipe claim that Shadow Construction is working on. Mayor Rigano asked if there were any questions. Council Member Clawson stated he was glad to see insurance finally paying for some of these damages. It was also commented that only a portion was paid on the school roof due to most of it being wear & tear and the payment received was for wind damage.

New Business –

1. Mayor Rigano asked for approval for upcoming purchases for this year's budget. Computers & approximate installation cost, AED's, Town LED sign, Gun safe, Document safe & CAT Pallet forks & Grapple Bucket & corral road blading for an approximate total of \$31,000.00. Discussion was held on the above items. Council Member Davidson motioned to buy the computers. Council Member Clawson seconded. Motion passed unanimously. The AED quote came in at \$5175 plus \$850 for training. Police Chief Prince did some research and found 3 re-certified ones on Amazon for \$699 and we can be trained for \$25.00 per person by the Red Cross. Council Member Clawson motioned to buy the ones from Amazon. Council Member Wuertley seconded. Motioned passed unanimously. A drawing of the LED Town Sign was presented. The final cost won't be available until next week however will be less than \$14,500. Council Member Wuertley motioned to purchase the sign if funds were available out of

this year's budget. Council Member Morgan seconded. Motion passed unanimously. Discussion was held on the gun safe for the Police Department & documents safe for the Mayor's office. The price included delivery to Bairoil. Council Member Clawson agreed these were necessary. Council Member Davidson motioned we purchase and Council Member Morgan seconded. Motion passed unanimously.

The CAT Pallet Forks & Grapple Bucket mentioned earlier by Maintenance Man Godwin was motioned by Council Member Clawson to approve. Seconded by Council Member Morgan and passed unanimously. Council Member Clawson motioned to request Bartlett Oilfield Service blade the corral roads before the end of June (weather permitting) for a cost of \$2500. Motion was seconded by Council Member Davidson and passed unanimously.

2. Discussion was held in regards to the Library rent not meeting expenses.
3. It was decided to sell the mobile home in the shop yard. Council Member Clawson motioned we advertise the trailer for sale for a minimum of \$2500 and it would need to be moved. Council Member Wuertley seconded. Motion passed unanimously.
4. The carbonite backup system was discussed. Our IT person did not have enough experience with it and did not feel comfortable with Town records being on the cloud. With the new server being ordered we can have another plan for backing up our records. Died for lack of motion.
5. Mayor Rigano asked about advertising for summer help. Council Member Morgan motioned we advertise for a summer help supervisor & crew. Council Member Davidson seconded. Motioned passed unanimously. We will ask that applications be in by the June 17th meeting.
6. Executive Session – Matters confidential by law. A motion was made by Council Member Clawson to go into executive session at 7:40 p.m. Council Member Davidson seconded and motion passed unanimously. Meeting was back in session at 8:25 p.m. Mayor Rigano asked if there were any objections to items discussed in Executive Session. There were none.
7. Pay Bills – Council Member Davidson motioned to pay bills including EFT, Debit Charges as well as checks starting with #10518 and ending with #10547 for a total of \$30,729.81. Motioned seconded by Council Member Clawson. Passed unanimously.

Adjourn – With no further business to discuss, Mayor Rigano adjourned the meeting at 8:28 p.m.

Clerk/Treasurer (Sealed) Attest:

Date: _____

Town of Bairoil, Wyoming
A Municipal Corporation
Mayor _____